

LET YOUR
Fairytale
BEGIN



Hilton

ORLANDO



The bringing together of two people in marriage is one of the most important traditions for every culture and religion.

At Hilton Orlando, we cater to South Asian weddings and celebrations, and have experience creating events that respect and showcase cultural traditions and customs.

Let our wedding specialists show you how we can coordinate all the details to make your special day truly represent your heritage, and help you celebrate as you begin your life journey together.



THE IDEAL BACKDROP *to say "I Do".*



Hilton Orlando is an elegant setting for intimate or grand celebrations. You'll find 236,000 square feet of incredible indoor and outdoor venue options that will set the stage for your perfect day.

OUTDOOR EVENTS

The Promenade, with its Grande Lawn, Fountain Plaza, Sky Terrace and Sun Garden, is the perfect outdoor venue for celebrations of all sizes. From small intimate gathers to grand affairs, you can host as many guests as you wish. Select from four charming and distinct areas, each with unique features:

- Fountain Plaza
- Grande Lawn
- Sky Terrace
- Sun Garden

Impress your guests with the luxurious space our Outdoor Promenade provides, also serving as a blank canvas to create the perfect outdoor ceremony you've been dreaming of.



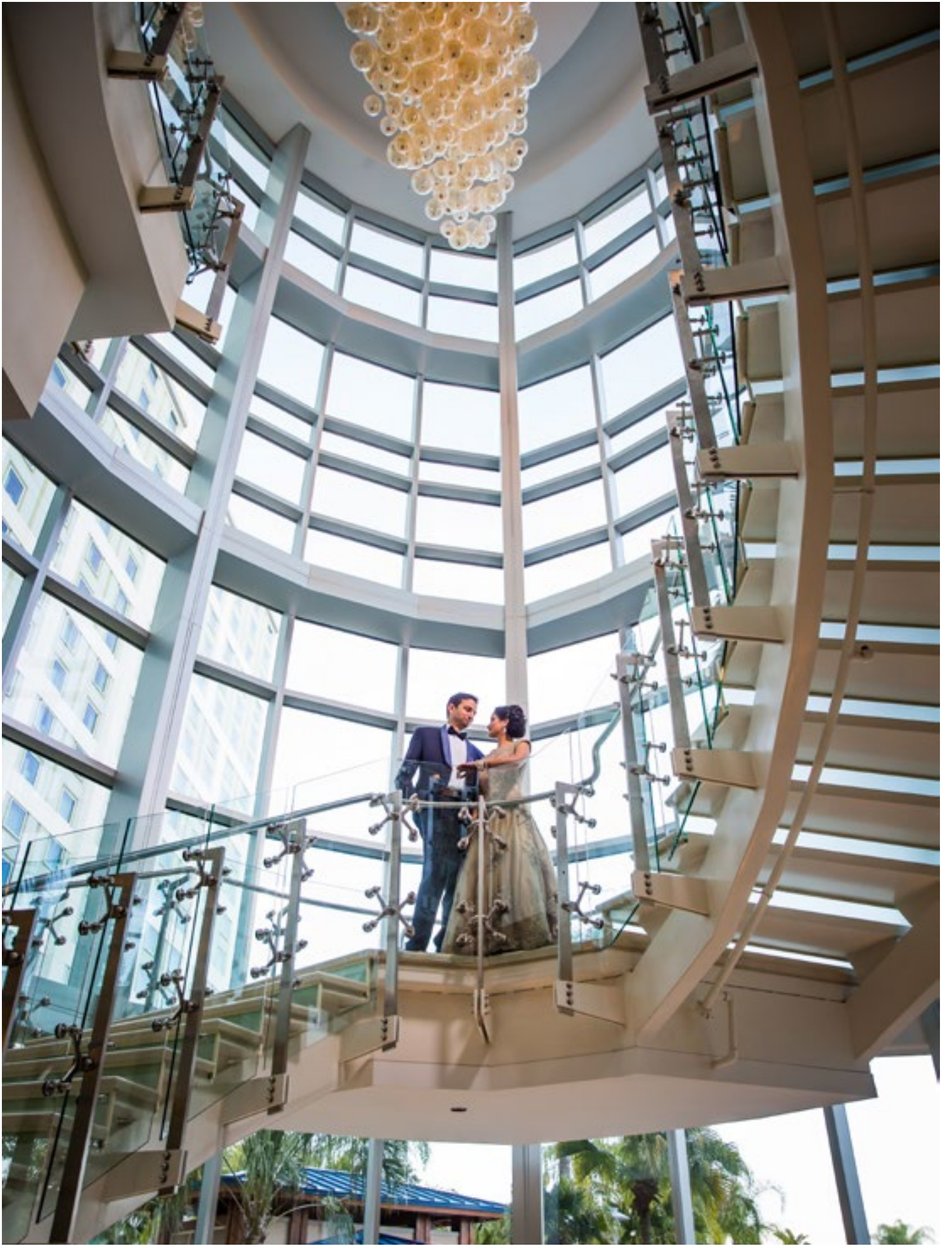
INDOOR EVENTS

Our elegant ballrooms with our high ceilings and magnificent chandeliers create a romantic ambiance and can accommodate up to 3,000 guests.

Choose from three elegant ballrooms and multiple event rooms offering a picturesque locale for wedding celebrations of every size. Our ballrooms have ceilings up to 26' high and recessed chandeliers that create a romantic ambiance. Each of your guests will feel like treasured friends and relish the service, food and celebration that Hilton Orlando brings to every wedding.







THE Ceremony



Beautiful Indoor and Outdoor Ceremony Locations

(Complimentary Indoor Back-Up Room in Case of Inclement Weather)

Complimentary Suite Night Before Ceremony

Outdoor White Garden Folding Chairs

Complimentary Lemon Infused Water Station for Guests upon Arrival

Ceremony Fee: \$3,200++

PICK YOUR PACKAGE, and we'll do the rest.

PACKAGE 1

Your Outside Catered Lunch Package Will Include

Private Event Space

Round Banquet Tables and Banquet Chairs or White Garden Chairs for Outdoor Events

White Linen

Freshly Brewed Iced Tea

\$39.00++ Outside Catering Fee Per Person for (2) Hours of Service

PACKAGE 2

Your Outside Catered Sangeet/Garba/Mehndi Package Will Include:

Private Event Space

Round Banquet Tables and Banquet Chairs or White Garden Chairs for Outdoor Events

White Linen

Coffee and Hot Tea Service During Event For Up to (4) Hours of Function Time

\$59.00++ Outside Catering Fee Per Person for (4) Hours Of Function Time And (2) Hours Of Food Service Time

PACKAGE 3

Your Wedding Reception Package Will Include:

Private Event Space

Dance Floor And Staging For Head Table And Entertainment

Round Banquet Tables and Banquet Chairs or White Garden Chairs for Outdoor Events

White Linen

Tablesides Butler Service for Couple During Reception

Champagne Or Sparkling Cider Toast At Reception

Coffee and Hot Tea Service During Event For Up to (4) Hours of Service

Complimentary Suite For (1) Night

\$75.00++ Outside Catering Fee Per Person For (4) Hours Of Function Time And (2) Hours Of Food Service Time

*Outside Catering Fee Through Hilton Orlando Approved Caterers. Resort Will Provide Holding Boxes and chafing Dishes to Caterer. Resort Requires Notice of 21 days In Advance Otherwise a \$500 Fee Will Apply. Caterer To Provide Their Own Equipment And Staffing For Food Transport. Additional Fees Apply For Use Of Hotel Kitchen Or Additional Supplies

LET THE FUN BEGIN, *Beverage Packages*

CHOOSE ONE PACKAGE

BLUE BAR

Smirnoff Vodka, New Amsterdam Gin, Myers Platinum Rum, Jose Cuervo Tradicional Plata Tequila, Jim Beam Bourbon, Canadian Club Whiskey, J&B Scotch, Assorted Beer, House Wine, Assorted Soft Drinks

\$27.00 ++ Per Guest, (1) Hour

\$34.00 ++ Per Guest, (2) Hours

\$39.00 ++ Per Guest, (3) Hours

\$44.00 ++ Per Guest, (4) Hours

\$49.00 ++ Per Guest, (5) Hours

GOLD BAR

Absolut Vodka, Tanqueray Gin, Bacardi Superior Rum, 1800 Silver Tequila, Bulleit Bourbon, Jack Daniel's Whiskey, Dewar's 12 Scotch, Assorted Beer, House Wine, Assorted Soft Drinks

\$32.00 ++ Per Guest, (1) Hour

\$43.00 ++ Per Guest, (2) Hours

\$47.00 ++ Per Guest, (3) Hours

\$51.00 ++ Per Guest, (4) Hours

\$55.00 ++ Per Guest, (5) Hours

DIAMOND BAR

Tito's Handmade Vodka, Hendrick's Gin, Ron Zacapa Rum, Casamigos Blanco Tequila, Knob Creek Bourbon, Jameson Whiskey, Glenmorangie Original 10 Scotch, Assorted Beer, House Wine, Assorted Soft Drinks

\$35.00 ++ Per Guest, (1) Hour

\$48.00 ++ Per Guest, (2) Hours

\$52.00 ++ Per Guest, (3) Hours

\$56.00 ++ Per Guest, (4) Hours

\$60.00 ++ Per Guest, (5) Hours

PLATINUM BAR

Grey Goose Vodka, Bombay Sapphire Gin, Bacardi Superior 8 Rum, Patron Tequila, Maker's Mark Bourbon, Crown Royal Whiskey, Glenlivet 12 Year single Malt Scotch, Assorted Beer, House Wine, Assorted Soft Drinks

\$40.00 ++ Per Guest, (1) Hour

\$50.00 ++ Per Guest, (2) Hours

\$60.00 ++ Per Guest, (3) Hours

\$67.00 ++ Per Guest, (4) Hours

\$75.00 ++ Per Guest, (5) Hours

LET THE FUN BEGIN, *Beverage On Consumption*

BAR CHARGED ON CONSUMPTION

BLUE BAR

Smirnoff Vodka, New Amsterdam Gin, Myers Platinum Rum, Jose Cuervo Tradicional Plata Tequila, Jim Beam Bourbon, Canadian Club Whiskey, J&B Scotch

\$12.50 Per Liquor Drink

\$50.00 Per Bottle Of Wine

GOLD BAR

Absolut Vodka, Tanqueray Gin, Bacardi Superior Rum, 1800 Silver Tequila, Bulleit Bourbon, Jack Daniel's Whiskey, Dewar's 12 Scotch

\$13.50 Per Liquor Drink

\$60.00 Per Bottle of Wine

DIAMOND BAR

Tito's Handmade Vodka, Hendrick's Gin, Ron Zacapa Rum, Casamigos Blanco Tequila, Knob Creek Bourbon, Jameson Whiskey, Glenmorangie Original 10 Scotch

\$14.50 Per Liquor Drink

\$65.00 Per Bottle of Wine

PLATINUM BAR

Grey Goose Vodka, Bombay Sapphire Gin, Bacardi Superior 8 Rum, Patron Tequila, Maker's Mark Bourbon, Crown Royal Whiskey, Glenlivet 12 Year single Malt Scotch

\$15.50 Per Liquor Drink

\$70.00 Per Bottle of Wine

Domestic Beer: \$8.00

Imported Beer: \$9.00

Assorted Soft Drinks: \$6.00

Bartender Fee Of \$225.00 Per 100 Guests Required

All Prices Are Subject to a Taxable Service Charge and 6.5% Sales Tax

COORDINATING YOUR *Special Day*

Wedding Coordinators:

To ensure a flawless event, a professional wedding coordinator is **required** to assist you with rehearsal, ceremony, reception and, if you desire, wedding planning. Most Coordinators have different packages from 'day of,' 'month of,' or 'full service.' The Hilton Orlando has compiled a Preferred Vendors List from client referrals as a resource to assist in finding wedding coordinators and other vendors.

Your Hotel Catering Manager & Staff:

- Will act as a menu consultant for all food and beverage selections, to achieve value for your dollar, while meeting the required contracted minimums.
- Will detail your Banquet Event Orders outlining the event logistics.
- Will create an Estimate of Charges outlining your financial commitments.
- Will establish contact with a Reservation Manager for guestroom block (if applicable), who will monitor the status of reservations.
- Will oversee the setup of the ceremony and reception venues, food preparation and other Resort operations.
- Will ensure a seamless transition to the Resort's Banquet Captain on the day of your event.

Your Wedding Coordinator General Responsibilities:

- Assist with etiquette and protocol for invitations, family matters, ceremony and toasts.
- Create a timeline for your entire wedding day, including the ceremony and reception.
- Work with you to organize and coordinate your ceremony rehearsal. Remind bridal party of all pertinent instructions on the wedding day.
- Confirm details with any contracted vendors several days prior to the wedding day. Be the liaison with your family, bridal party, vendors and Resort staff.
- Assist the bride and bridal party with dressing, ensure delivery of corsages, bouquets and boutonnieres.
- Coordinate any program placement, favors, personal items, timing of ceremony and reception, i.e. cueing music, grand entrance, cake-cutting, first dance, etc.
- Collect and/or store any personal items you may have brought at the conclusion of the reception. Count and collect all wedding gifts and deliver to appropriate location.



The Fine Points

Minimums:

A banquet minimum will apply to your event.

Children's Meals:

Children's Dinner Meals (ages 3-11) \$50 per child.

Electrical Services:

Some event elements will require power distribution, which will need to be supplied by the Resort's in-house electrical contractor. *Prices will be quoted separately.*

Guest Rooms:

Guests will receive a discount off best available rate at the time of booking. Catering Manager to provide special web link.

Resort Fee:

Daily Resort charge of \$40 per room, per night, plus applicable state and local tax.

Parking:

Daily Self Parking Rate is \$30 per vehicle, plus tax. Daily Valet Parking Rate \$40 per vehicle, plus tax.

Welcome Bags:

Welcome bags can be handed out at check-in by our Front Desk agents at \$3 per room, up to 50 bags. Room Drops can be arranged at \$5 per room over this amount.

Service Fees and Taxes (++):

All prices are subject to a taxable 15% gratuity, 11% service charge, and 6.5% sales tax.

Bartender Fees:

\$225 per bartender, 1 bartender per 100 guests.

Noise Curfew:

Hilton Orlando has a noise curfew of 10:00 p.m. for all outdoor functions.

Deposits and Payment:

A 25% deposit is required at contract signing. Remaining payments will be outlined in a deposit schedule in your event contract.

Guarantee Policy:

Preliminary numbers are due thirty (30) days prior to event. Ten (10) business days prior to all food functions, the Resort requires an expected number of guests for each scheduled event. The expected number of guests cannot be reduced by more than 10% at the time the Resort receives the guaranteed number of guests. The guaranteed number of guests for all food functions must be submitted to the Catering Department by 12:00 p.m., three (3) business days prior to the event date. This guarantee cannot be reduced after this time. If no guarantee is received, the expected number of guests will be the basis for billing purposes. Group will be charged the guaranteed attendance, or the number of guests served, whichever is greater. The guarantee becomes the minimum number of guests used in calculating the amount to be charged and the maximum number for food preparation.



The Fine Points

Food and Beverage:

No food or beverage of any kind will be permitted to be brought into the Resort by the patron or any of the patron's guests or invitees. The Resort is the only licensed authority to sell and serve liquor for consumption on the premises. Florida Law requires persons to be a minimum of 21 years of age to consume alcoholic beverages. The Resort reserves the right to refuse service to anyone. Cake cutting fee of 3++ per person required for outside wedding cakes.

Outdoor Functions and Weather Calls:

The Resort reserves the right to move any outdoor function to the indoor backup space if the following conditions exist: wind gusts in excess of 20 mph, temperatures below 60 degrees, and/or 30% or higher chance of precipitation in the area. You will be advised of all options for your event a minimum of six (6) hours in advance of the event. The Resort's decision is final.

Signs and Banners:

The Resort has the following policy with respect to signs in the event space: The Resort reserves the right to approve all signage. All signs must be professionally printed. No signs are allowed on guest room levels, elevators, and main lobby areas of the Resort or building exterior. Printed signs outside function rooms should be free standing or on an easel.

Room Arrangements:

We will try to accommodate last minute requests for additions and changes to the best of our ability. In these circumstances the Resort does incur additional labor costs. The following guidelines would apply to any addition within 72 hours or if there is a room set-up change once the room has already been set. For smaller event space, there will be a \$250 taxable service charge and for ballroom sections there will be a \$500 taxable service charge. For events consisting of more than one ballroom section, please consult your Event Manager for a quote.

Fire Safety and Fire Watch:

For the safety of persons and property, no fireworks or incendiary devices may be used indoors at the Resort. All room sets must be in compliance with local Fire Department regulations, including those pertaining to occupancy load, mandatory aisles, ceiling clearance and fire exits. An event that has vehicle displays, fog machines, fueled cooking demos, lasers, exhibits (including tabletop) or extensive productions with staging and props, must have a certified permit from the local Fire Department. Light use of water based haze is permitted with proper and advance approval; however it does require a fire watch. Each fire watch is to be secured by the client directly.

Outside Contractors/DJs/Entertainment:

Should you elect to utilize outside contractors on Resort premises during your event, you must notify us of your intentions at least thirty (30) days in advance of your event. Your outside contractors must sign a hold harmless, indemnification and insurance agreement. Please refer to your Event Manager for details on the Resort's exclusive providers, such as our electrical, rigging, security and outdoor tent providers.

Damage/Confetti:

Patrons agree to be responsible and reimburse the Resort for any damage done by patron or patron's guests to the Resort. A cleanup fee of \$1,200++ will be charged for confetti use. Confetti is not permitted in outdoor event locations.

Lost and Found:

The Resort does not accept any responsibility for damage or loss of any merchandise or article left in the Resort prior to, during, or following your function.

